

**The Ernakulam District Co-operative Employees' Housing
Co-operative Society Ltd. No. E-933**
Sitaram Complex, 1st Floor, Chittoor Road, Kacheripady, Kochi - 682 018

EMPLOYMENT CERTIFICATE

1. Name of Employee :
2. Designation :
3. Official Address :

4. Age and Date of Birth :
5. Date of entry in to Service :
6. Date of Retirement :
7. Whether Confirmed or not :
8. Whether any Disciplinary proceedings pending disposal :
9. Details of court attachment :
10. Details of salary as on :

SALARY

Basic Pay	:	
Dearness Allowance	:	
House Rent Allowance	:	
Others (Specify)	:	
.....	:	
.....	:	
.....	:	
.....	:	
Total	:	<u> </u>
		<u> </u>

RECOVERY

Provident Fund	:	
Welfare fund	:	
Society O/D linked R.D.	:	
D.C.B. O/D linked R.D.	:	
P.F. Loan	:	
Housing Loan	:	
L.I.C. Premium	:	
Festival Advance	:	
Others (Specify).....	:	
.....	:	
Total	:	<u> </u>
		<u> </u>

Place :

Date :

(Office Seal)

Signature and Name of Secretary/
President of the Society with Seal

Agreement for Recovery from Salary

I,
..... (Designation and Address) hereby authorise my pay disbursing officer to recover such amount from my salary or any other amount due by me as per request of the Ernakulam District Co-operative Employees Housing Co-operative Society Ltd., No-E-933 and to pay the same to the Society immediately after the recovery and also agreed that this authorisation is irrevocable and that I will not raise any dispute regarding the amount so demanded by the Society.

Place :

Date :

Signature of the Employee

I Agree to effect the above recoveries

Place :

Date :

(Office Seal)

Signature and Name of Secretary/
President of the Society with Seal